

## **SECTION-II HOW TO APPLY FOR ADMISSION TO VARIOUS PROGRAMS PART - A**

1. The candidates are advised to read the Prospectus carefully before filling the online Application Form.
2. The University has adopted online procedure for admission from the academic session 2013-14. The Prospectus can, however, be obtained from the Information & Sale Counter, M.D. University, Rohtak either in person or on payment of Rs. 150/- in cash for reference. OR can be free downloaded from the University Website [www.mdu.ac.in](http://www.mdu.ac.in). The Prospectus is also available on cash payment at the MDU Centre for Professional & Allied Studies, Sector 40, Gurugram.
3. The processing charges for submission of the application for admission will be Rs.600/- for general category candidates and Rs.150/- for SC/BC candidates of Haryana only. The SC/BC candidates belonging to the States other than Haryana will be treated as General Category candidates for all purposes.

A candidate can apply for admission to as many programs as he/she wants. Separate application form for admission in each additional program shall be filled after paying Rs.100/- (Rs.25/- for SC/BC candidates of Haryana only) per program.

4. Admission to various M.Tech Programs shall be made first on the basis of merit of valid GATE score. If seats remain vacant then admissions on the basis of merit of marks in the qualifying examinations shall be made.
5. Where entrance test is to be held, a candidate is required to pay entrance fee of Rs.200/- for traditional courses and Rs.300/- for professional courses for each test except for the courses where entrance test is common.
6. All the candidates will be required to deposit processing charges/entrance fee by selecting payment mode and bank.
7. The self-attested copies of certificates/testimonials of all the examinations passed by the candidate from 10th Standard onwards/other documents including certificates for claiming reservation, weightage, if any, and latest Character Certificate should be appended to the computer generated application form duly signed by the candidate and be submitted to the concerned Department/Institute/Office at least 5 days before the date of display of 1<sup>st</sup> Merit list.
8. If the last date for receipt of applications falls on a holiday or that day is declared holiday by the University, the next working day will be considered as the last date for the purpose. However, the timings will remain unchanged.

9. The candidates claiming the benefit of reservation shall submit a certificate to this effect from the competent authority. Refer to Appendices C to L for instructions and formats of certificates.
10. The Application or any other document attached thereto once submitted shall not be returned.
11. Candidates are advised to download the submitted form and take a printout to find out any discrepancy. They may make any amendable amendments within three days of its submission. Therefore, no amendment will be allowed.

